

## **BACKSTAGE CREW**

*Part-time position, responsible to Stage Manager, Music Director and Executive Director*

### **PRIMARY RESPONSIBILITY:**

Assisting the Stage Management team in setting up the stage for all rehearsals and performances. This position is intended for supplemental help for complex stage setups, stage transitions and traveling.

Positions requires availability once per month for a 8 day period. Rehearsals and performances are primarily in Ashland and in the evenings, except for 1 Saturday morning rehearsal and 1 Sunday afternoon concert.

### **GUIDELINES:**

1. Report to the Stage Management team to learn where assistance is needed. Basic Orchestra set up preferred, but not required.
2. Some shifts will be split shifts for no more than 2 hours at a time. And each Sunday performance will be a full 8+ hour day of work with 1 provided meal. All shifts will be made available upon agreement signing. Slight changes may happen and will be adjusted no less than 1 week prior to the shift.
3. Job Duties may include but are not limited to:
  - a. Job description does require strength and mobility. Ability to lift, push, pull and team carry is necessary.
  - b. Ensure risers erected and correct number of chairs and stands in proper place at least 30 minutes before rehearsal/concert time. Instruction will come from the Stage Manager on what is needed. Remain at rehearsal/concert location until end of rehearsal unless SM has instructed otherwise.
  - c. Working as a team to load/unload and drive moving truck to Medford and Grants Pass venues.
  - d. Maintain good working relationship with all hall scheduling and maintenance personnel in orchestra's performing venues.
4. Other duties as requested by the Stage Management Team, Executive Director or Music Director.

Interested parties should email cover letter, resume and references to [stagemanager@rvsymphony.org](mailto:stagemanager@rvsymphony.org)